

Date: 03<sup>rd</sup> October 2024

Međunarodna zračna luka Zagreb d.o.o. (MZLZ) and the Republic of Croatia concluded the Amendments no. 2 of the Concession Agreement for the construction and management of Zagreb Airport dated 02 December 2013 (hereinafter referred to as: "Concession Agreement") and MZLZ in accordance with the Concession Agreement became the concessionaire and acquired exclusive management rights for 30 years at Zagreb airport now Franjo Tuđman Airport, including the further development of the Franjo Tuđman Airport whereby MZLZ in order to examine the interest of the companies, publishes the following:

**INVITATION FOR EXPRESSION OF INTEREST  
FOR  
PROVIDING LUGGAGE WRAPPING SERVICES  
(hereinafter: "Invitation")**

**SUBJECT OF THIS INVITATION**

The subject of this Invitation is the expression of interest of companies by submitting a letter of intent for possible cooperation with MZLZ for the provision of luggage wrapping services, which will include the services of wrapping travel bags and weighing travel bags (hereinafter: "Luggage Wrapping Services" or shorter "Services") at Franjo Tuđman Airport ("ZAG"). It is also possible to offer the service of selling travel equipment as part of the Luggage Wrapping Service at ZAG.

Service provision area is located on the level 2 at ZAG passenger terminal, landside area, with approximate size of 10-15 m<sup>2</sup> as indicated in the drawing attached to this Invitation. In order to provide Luggage Wrapping Services, the interested party should install a suitable luggage wrapping machine and a luggage weighing scale.

The interested parties can express their interest by submitting a letter of intent which must be submitted at the address specified in this Invitation. Please state in your letter of intent the following information, among others:

- Name of the interested party/legal entity
- Services that the interested party would provide
- Experience in providing Luggage Wrapping Services
- Brand and type of devices that will be provided with Services
- Method of organizing Service provision

Preferably, please attach to your letter of intent brochures, catalogues and similar in relation to your company.

## **PROCEDURE FOR DELIVERY OF A LETTER OF INTENT**

The letter of intent with the expression of interest should be provided in writing and has to be signed by the responsible person of the interested party. The letter of intent with the expression of interest, must be submitted in Croatian or English language.

The interested parties are invited to submit their letters of intent with the expression of interest from the date of publication of this Invitation and latest until 11<sup>h</sup> **October, 2024 until 16:00 pm**, in a sealed envelope, by post or directly to the following address:

***Međunarodna zračna luka Zagreb d.d., Rudolfa Fizira 1, 10 410 Velika Gorica, with a clear indication of the subject: Invitation for " Providing luggage wrapping services ", with the note „ne otvarati “(do not open).***

The submission of letter of intent with all enclosures in written form on the address as specified above must be accompanied with the enclosed USB stick containing electronic copy (in pdf) letter of intent and all enclosures.

## **INITIATION OF THE TENDER AND DISCLAIMER**

After MZLZ collects letters of intent and based on the expressed interest, MZLZ will decide on initiating or not initiating of the tender for conclusion of a contract for the provision of Services at ZAG.

The publication of this Invitation or the receipt of any expression of interest does not entail the obligation of the MZLZ to initiate the tender and/or conclude any agreement with any interested party, nor can it give grounds for any party's claim or right to request any performance of the MZLZ, on any grounds.

The interested parties are not entitled to reimbursement of any expenses relating to draft and submission of letter of intent with the expression of interest and shall have no right to claim any damages whatsoever from MZLZ based on their participation in this Invitation.

## **PERSONAL DATA**

All data received will be processed in accordance with legal provisions to ensure the protection of the rights and privacy of interested parties. The data will be processed exclusively for the purpose of determining whether the interested parties who submitted the letter of intent with an expression of interest meet the above specified conditions. The data collected pursuant to this Invitation will be stored only until MZLZ reaches the decision whether to initiate tender i.e. until the end of the tender, if initiated, for interested parties who will submit binding offer based on the tender.

1. Attachment: Location drawing

Attachment

Location drawing (marked in red)

